

CHARTER
ARMY EDUCATION ADVISORY COMMITTEE

1. Committee's Official Designation: The Committee shall be known as the Army Education Advisory Committee (hereafter referred to as "the Committee").
2. Authority: The Secretary of Defense, under the provision of the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix) and 41 CFR § 102-3.50(d) (agency authority), established the Committee.
3. Objectives and Scope of Activities: The Committee shall provide independent advice and recommendations on matters relating to the U.S. Army educational matters, as set out in (4) below.
4. Description of Duties: The Committee shall provide the Secretary of Defense, through the Secretary of the Army and the Chief of Staff of the U.S. Army, independent advice and recommendations on matters pertaining to the educational, doctrinal, and research policies and activities of the U.S. Army's educational programs, to include the U.S. Army's joint professional military education programs, educational policies, school curricula, educational philosophy and objectives, program effectiveness, facilities, staff and faculty, instructional methods, and other aspects of the organization and management of these programs.
5. Agency or Official to Whom the Committee Reports: The Committee shall report to the Secretary of Defense, through the Secretary of the Army and the Chief of Staff of the U.S. Army. The Secretary of the Army may act upon the Committee's advice and recommendations.
6. Support: The Department of Defense, through the Department of the Army and U.S. Army Training and Doctrine Command (TRADOC), shall provide support as deemed necessary for the performance of the Committee's functions, and shall ensure compliance with the requirements of the FACA and the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b) ("the Government in the Sunshine Act").
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meeting, and contract support, is approximately \$435,600 and 2.8 full-time equivalents (FTE).
8. Designated Federal Officer (DFO): The DFO, pursuant to DoD policy, shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with governing DoD policies and procedures.

In addition, the DFO is required to be in attendance at all Committee and subcommittee meetings for the entire duration of each and every meeting; however,

in the absence of the DFO, a properly approved Alternate DFO shall attend the entire duration of the Committee or subcommittee meeting.

The DFO, or the Alternate DFO, shall call all Committee and subcommittee meetings; prepare and approve all meeting agendas; adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies/procedures; and chair meetings when directed to do so by the official to whom the Committee reports.

9. Estimated Number and Frequency of Meetings: The Committee shall meet at the call of the Committee's DFO, in consultation with the Chairperson. The estimated number of Committee meetings is two per year.
10. Duration: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
11. Termination: The Committee shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the Secretary of Defense extends it.
12. Membership and Designation: The Committee shall be composed of not more than 15 members, who are eminent authorities in the field of defense, management, leadership, and academia. Committee members shall be appointed by the Secretary of Defense and their membership shall be renewed by the Secretary of Defense on an annual basis.

Committee members shall serve three-year terms but no more than six consecutive years, unless otherwise determined by the Secretary of Defense. Committee members shall, with the exception of travel and per diem for official travel, serve without compensation, unless otherwise authorized by the Secretary of the Army. The TRADOC Assistant Deputy Chief of Staff, G-3/5/7 will serve as a non-voting member of the Committee and will appoint the Committee's Chairperson and Vice Chairperson from the total Committee membership.

Committee members appointed by the Secretary of Defense, who are not full-time Federal officers or employees, shall be appointed under the authority of 5 U.S.C. § 3109, and serve as special government employees.

The Secretary of the Army or designated representative may invite other distinguished Government officers to serve as non-voting observers of the Committee.

The Secretary of the Army, pursuant to DoD policies and procedures, may appoint, as deemed necessary non-voting consultants to provide special expertise to the Committee. These consultants, if not full-time or part time government employees,

shall be appointed under the authority of 5 U.S.C. § 3109, shall serve as special government employees, shall be appointed on an intermittent basis to work specific Committee-related efforts, and shall have no voting rights.

13. Subcommittees: The Department, when necessary, and consistent with the Committee's mission and DoD policies and procedures, may establish subcommittees to support the Committee. Establishment of subcommittees will be based upon a written determination, to include terms of reference, by the Secretary of Defense, the Deputy Secretary of Defense, or the Committee's sponsor.

Such subcommittees shall not work independently of the chartered Committee, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees have no authority to make decisions on behalf of the chartered Committee; nor can any subcommittee or its members update or report directly to the Department of Defense or any Federal officers or employees.

The Committee shall establish and maintain three permanent subcommittees. Subcommittees and subcommittee members will be limited to the numbers authorized in the following list, unless recommend by the Secretary of the Army and approved by the Secretary of Defense:

- a. The United States Army War College Board of Visitors subcommittee shall be comprised of no more than 12 members and shall focus primarily on the United States Army War College.
- b. The Command and General Staff College Board of Visitors subcommittee shall be comprised of no more than 12 members and shall focus primarily on the Command and General Staff College.
- c. The Defense Language Institute Foreign Language Center Board of Visitors shall be comprised of no more than 12 members and focus primarily on the Defense Language Institute Foreign Language Center.

All subcommittee members shall be appointed in the same manner as Committee members; that is, the Secretary of Defense shall appoint subcommittee members even if the member in question is already a Committee member. Subcommittee members, with the approval of the Secretary of Defense, may serve a term of service on the subcommittee of three years, subject to annual renewals; however, no member shall serve more than two consecutive terms of service.

Subcommittee members, if not full-time or part-time government employees, shall be appointed to serve as experts and consultants under the authority of 5 U.S.C. § 3109, and shall serve as special government employees. With the exception of

travel and per diem for official Committee related travel, subcommittee members shall serve without compensation.

All subcommittees operate under the provisions of FACA, the Government in the Sunshine Act, governing Federal statutes and regulations, and governing DoD policies and procedures.

14. Recordkeeping: The records of the Committee and its subcommittees shall be handled according to section 2, General Record Schedule 26 and governing DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552).

15. Filing Date: July 23, 2012